

DAILY SCHEDULE

Tuesday, August 14

7:30 AM-8:30 AM ~ Registration
8:30 AM-9:00 AM ~ Welcome
9:00 AM ~ Sessions Begin
12:00 PM-1:15 PM ~ Lunch on your Own
1:15 PM ~ Sessions Resume
4:30 PM ~ Adjourn for the Day

Wednesday, August 15

8:30 AM ~ Sessions Begin
12:00 PM-1:15 PM ~ Lunch on
your Own
1:15 PM ~ Sessions Resume
4:30 PM ~ Adjourn for the Day

Thursday, August 16

8:00 AM ~ Sessions Begin
12:30 PM ~ Travel Home Safely

Presorted
Standard
US Postage
Paid
Permit # 69
Bozeman,
MT 59715

CREDIT

- Eighteen OPI renewal units will be available.
- Two MSU graduate credits (SPED 582 - Issues in Supervision) will be available on-site for an additional fee of \$300.

REGISTRATION

- Enrollment is limited so send in your form today!
- Registrations **before July 31:**
 - \$75 (Individual)
 - \$60 (Each Team Member - A team must be at least two personnel from the same district.)
- Registrations **after July 31:**
 - \$90 (Individual)
 - \$75 (Each Team Member)
- There will be no refunds on cancelled registrations

MEALS

- Meals will be on your own; snacks and beverages will be provided during breaks and in the mornings.

LODGING

- Blocks of sleeping rooms have been reserved at the following hotels. Please state that you are with the OPI Mentor Institute in order to receive the published rate.

Motel 6	Best Western Heritage Inn
#2 Treasure State Drive	1700 Fox Farm Road
(406) 453-1602	(406) 761-1900
\$65 plus tax	\$75.99 plus tax
Make reservation by July 31	Make reservations by July 30

CONTACT INFORMATION

- For questions about the Institute, contact Nikki Sandve, OPI, at (406) 444-0299 or nsandve@mt.gov.
- Conference support is provided by MSU Extended University, Office of Continuing Education. For questions regarding registration, contact them at (406) 994-6683 or ContinuingEd@montana.edu.

MONTANA
STATE UNIVERSITY
Office of Continuing Education
204 Culbertson Hall
PO Box 172200
Montana State University
Bozeman, MT 59717-2200



Linda McCulloch, Superintendent
Montana Office of Public Instruction
PO Box 202501
Helena, Montana 59620-2501
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MEAMFT
Public Schools, Public Service

MONTANA MENTOR INSTITUTE 2007

**THE ART AND
SCIENCE OF
TEACHER
MENTORING**

August 14-16
Best Western Heritage Inn
Great Falls, Montana

**AN INSTITUTE
SPONSORED BY**

OPI ESEA, Title I - Part A Program
Montana's State Personnel Development Grant
OPI ESEA, Title II Part A State-Level Activities
MEA-MFT

WHAT IS THE PURPOSE OF THE MONTANA MENTOR INSTITUTE?

- Develop teachers as high-quality teacher mentors.
- Promote mentoring programs as a tool for increased student achievement and enhanced teacher retention.

The Montana Mentor Institute is designed for teachers, administrators, and school improvement teams who have established teacher mentor programs and would like additional mentor skill training, or teams who are interested in creating a mentor program.

Come and learn:

- Practical tools for mentoring new teachers in improving their instructional practice;
- Increased expertise in professional problem-solving processes;
- Best practices for teacher mentor programs; and
- How Montana school districts are implementing teacher mentor programs.

Participants will learn a continuum of interaction with new teachers, from consulting (sharing expertise and providing technical assistance) to collaboration (shared planning and problem-solving) to coaching (non-judgmental interaction which supports reflection and develops professional capacities).

Through presentation, differentiated practice, small and full-group interaction, and self-assessment, participants will refine and enhance their knowledge and skills on working with new teachers and colleagues.

Barbara Lawson, M.Ed. is an international consultant, presenting workshops and seminars in learning-focused conversations for mentors, teacher leaders and instructional supervisors. Most recently, Barbara has served as the Instructional Specialist for the Washington Education Association. Her 35 years of educational experience includes teaching in a rural K-8 school, a suburban junior high school and urban high school, as well as at the university level and working as a staff development director.



Linda McCulloch, Superintendent
Montana Office of Public Instruction
PO Box 202501
Helena, Montana 59620-2501
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MONTANA MENTOR INSTITUTE 2007

August 14-16, 2007
Best Western Heritage Inn
Great Falls, Montana

Personal Information

Name _____

Home Address _____ City/State/ZIP _____

School _____ Position _____

Home Phone _____ Work Phone _____

E-mail _____

(Registration confirmations will be sent by e-mail ONLY.)

Will you be attending with a team? ☐ Yes ☐ No

If yes, please list the team members' names and positions. (NOTE: Each team member still needs to send in a registration form.)

Name _____ Position _____

Name _____ Position _____

Name _____ Position _____

Name _____ Position _____

☐ I require special provisions in order to attend the institute.

Please List _____

Registration Information

☐ I will be taking the Institute for graduate credit. (Sign-up and pay fee on-site.)

Please check:

☐ Early (**before July 31**) Individual Registration: \$75

☐ Early (**before July 31**) Team Registration: \$60

☐ Late (**after July 31**) Individual Registration: \$90

☐ Late (**after July 31**) Team Registration: \$75

Total Due: \$ _____

Payment Information

☐ I am part of an OPI-sponsored mentor project; please bill the appropriate party.

Mentor Code _____ (MUST be filled in)

☐ Check or money order enclosed, payable to MSU

☐ Charge the following MC, Visa, Discover

_____ / _____

Card # _____ Exp. _____

☐ Bill the following institution.

Institution Name _____

Address _____

City/State/ZIP _____

Contact Name _____

PO # _____

Return Registration Form & Payment To:



Office of Continuing Education

204 Culbertson Hall
PO Box 172200
Montana State University
Bozeman, MT 59717-2200
Fax (406) 994-6546